



## Constitution & Terms of Reference

### **Purpose:**

Our board has 3 strategic core functions:

- Ensuring clarity of vision, ethos and strategic direction
- Holding leaders to account for the educational performance of the school and its pupils, and the performance management of staff
- Overseeing the financial performance of the school and making sure its money is well spent
- The main responsibilities to be managed by the board are outlined below

### **Membership:**

12 Governors. A chair and vice-chair (or Co-chairs) will be elected and a clerk will be appointed.

### **Quorum:**

One half of the membership of the governing board plus 1 (7 Governors).

### **Meetings:**

The board will meet at least 3 times a year. Minutes of the meetings will be shared with the board. The meetings will be minuted by an external clerk and on occasion if required the Bursar (this will be agreed by the FGB in advance of the meeting).

### **Policies and compliance:**

The board will review and ratify policies in line with the policy review schedule.

### **Monitoring:** The board will be responsible for:

- Termly monitoring of the school's budget, also see Terms of Reference for Finance, Pay and Resource Committee
- Ensuring Safeguarding policies and practices are adhered to
- Monitoring Pupil Premium and Sports Premium spending
- Monitoring Assessment data
- Ensuring that the National Curriculum is taught to all pupils
- Checking that the statutory required information is published on the school's website
- Ensuring that Health and Safety regulations are followed
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**Approved by the governing body: October 2023**

**Next review date: September 2024**

