



## FULL GOVERNING BODY

### Constitution & Terms of Reference

#### **Purpose:**

Our board has 3 strategic core functions:

- Ensuring clarity of vision, ethos and strategic direction
- Holding executive leaders/headteacher to account for the educational performance of the organisation/school and its pupils, and the performance management of staff
- Overseeing the financial performance of the organisation/school and making sure its money is well spent
- The main responsibilities to be managed by the board are outlined below

#### **Membership:**

15 Governors. A chair and vice-chair will be elected and a clerk will be appointed.

#### **Quorum:**

One half of the membership of the governing board plus 1 (8 Governors).

#### **Meetings:**

The board will meet at least 6 times a year. Minutes of the meetings will be shared with the board. The meetings will be minuted by an external clerk.

#### **Policies and compliance:**

The board will review and ratify policies in line with the policy review schedule.

#### **Monitoring:** The board will be responsible for:

- Termly monitoring of the school's budget, also see Terms of Reference for Finance, Pay and Resource Committee
- Ensuring Safeguarding policies and practices are adhered to
- Monitoring Pupil Premium and Sports Premium spending
- Monitoring Assessment data
- Ensuring that the National Curriculum is taught to all pupils
- Checking that the statutory required information is published on the school's website
- Ensuring that Health and Safety regulations are followed

**Approved by the governing body: December 2019**

**Next review date: December 2020**